Our Corporate Plan 2018-2023

"Ready for the future"

Stronger communities

- People live longer, healthier and independent lives
- Adults and children are supported in times of need
- People and communities achieve their full potential

- 1.1 Supporting healthy lifestyles
- 1.2 Promoting independence for older people and people with disabilities
- 2.1 Safeguarding and supporting people in vulnerable situations
- 3.1 Enabling communities to support themselves
- 3.2 Provide culture and leisure
- 3.3 Keeping the district safe

Stronger places

- Delivering effective core services that people want
- A district with planned development
- 6. An environment where new and existing businesses thrive

- 4.1 Keeping the district clean and green
- 4.2 Improving the district housing offer
- 5.1 Planning development priorities
- 5.2 Ensuring infrastructure supports growth
- 6.1 Supporting business enterprise and attracting investment
- 6.2 People develop skills to maximise their employment potential
- 6.3 Promoting retail, tourism and the visitor economy

Stronger council

7. Customer satisfaction

- 8. Democratic engagement
- 9. A culture of innovation

10. Financial independence with low Council Tax

- 7.1 Engaging with the changing needs of our customers
- 8.1 Robust local democracy and governance
- 9.1 Enhancing skills and flexibility of our workforce
- 10.1 Efficient use of our financial resources, buildings and assets
- 9.2 Improving performance through innovation and new technology
- 10.2 Working with commercial partners to add value for our customers

Aim 1 - People live longer, healthier and independent lives Stronger communities Specification 2018/19 Benefits realisation Corporate Plan 2018-2023 Operational objectives Performance indicators Key benefits Corporate objectives Drivers Benefits M1.1 Delivery of the B1.1 Increased D1 Limited health 1.1.1 Implement the 1.1 Supporting Epping Forest Epping Forest quality of life healthy lifestyles and social care Health and Health and budgets Wellbeing Strategy Wellbeing Strategy D2 Independent and healthy 1.1.2 Promote M1.2 Number of B1.2 Increased residents healthy options in healthy take away' 'take-away' food choices restaurants signed restaurants up to Tuck In' pledge 1.2 Promoting 1.2.1 Redesign the M1.3 Number of B1.3 Reduced Independent Living independence for Council's sheltered reliance on housing Schemes in the residential care older people and accommodation people with district services K1 Improved disabilities customer value M1.4 Cost of Bed & Breakfast accommodation for homeless people

Aim 1 People live longer, healthier and independent lives

Stronger communities

To improve the quality of life and life expectancy of all our residents by promoting healthier lifestyles, as well as providing homes and facilities to reduce the future demand on social care services and support the independence of our more vulnerable residents.

Corporate objective 1.1 Supporting healthy lifestyles

Improving the quality of life, as well as life expectancy of all our residents by supporting and promoting healthier lifestyles, providing opportunities for physical activity and initiatives to support the emotional and mental health of our children and young people.

Operational objective 1.1.1 Implement the Epping Forest Health and Wellbeing Strategy Due date Expected outcome Implement the Epping Forest Health and Wellbeing Strategy 75% 31-Mar-2019 Action On Target CSC Community and Partnership Services Director Q3 - The three multi-agency health & wellbeing thematic Action Groups continue to make good progress on their priority objectives. Overall, projects are 70% complete. Q2 - Each of the three thematic Health & Wellbeing Action Groups have facilitated positive partnership working and are making good progress in the delivery of key projects. Each Action Group has identified and agreed its three priorities for 2018-19. Overall, projects are 30% complete. Action Plans for each multi-agency group will be taken to the next EF Health & Wellbeing Board meeting on 30th October.

Q1 - Multi-agency Action Groups have been established for each of the three health & wellbeing thematic priorities and Action Plans are currently being development in collaboration with the Council's partners.

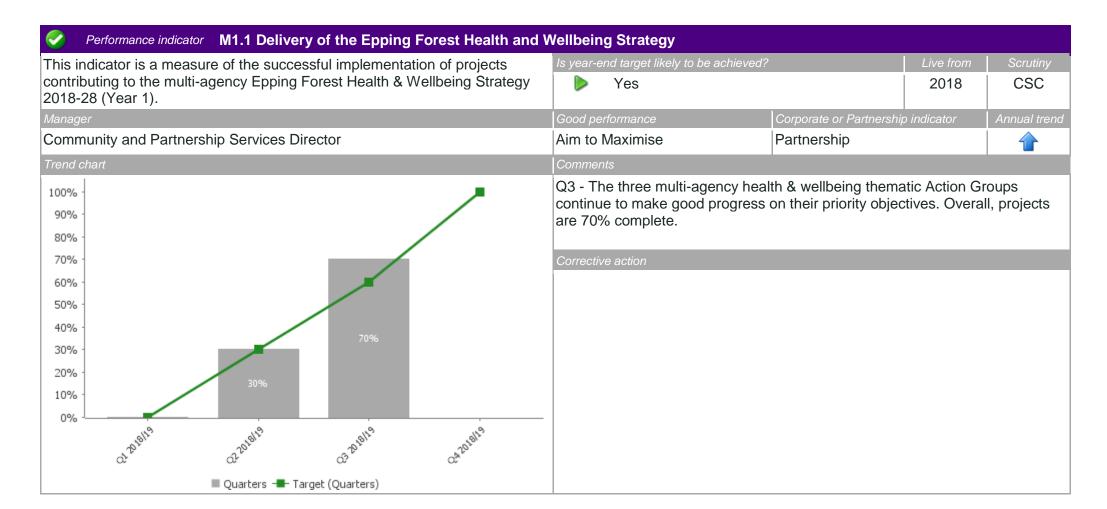
Corporate objective 1.2 Promoting independence for older people and people with disabilities



Providing additional care facilities as well as future homes which in turn will reduce the demand on social care services and help to support independence.

0	Operational objective 1.2.1 Redesign the Council's sheltered housing accommodation									
RAG	Description	Progress	Due date	Expected outcome	Scrutiny	Manager				
	Redesign the Council's sheltered housing accommodation	75%	31-Mar-2019	Action Pending		Housing and Property Services Director				
	Q3 - as per Q2	-								

- Q2 This action is pending the implementation of the new Senior Management Structure
- Q1 Project is currently being held in abeyance, pending the introduction of the new Senior Management Structure, due to the resultant increased commitments of the Director of Communities (who was leading the project) following the departure of the former Chief Executive and two other Directors.



Q1 2018/19				Q2 2018/19 Q3 2018/19				Q4 2018/19			
Target	Value	Status	Target	Value	Status	Target	Value	Status	Target	Value	Status
0%	0%		30%	30%		60%	70%		100%		

Performance indicator M1.3 Number of Independent Living Homes in t	he district				
To promote an increase in the supply of Independent Living Homes for older	Is year-end target likely to be achieved?	•	Live from	Scrutiny	
people in the District, over the Corporate Plan Period (2018-23).	Not applicable		2018	CSC	
Manager	Good performance	Corporate or Partnership	Annual trend		
Housing and Property Services Director	Aim to Maximise	Corporate		?	
Trend chart	Comments				
	Q3 - No new schemes have been commenced or completed this year. However, new Independent living scheme planned at Hill House / Waltham Abbey next year.				
	Corrective action				
Zalīfilas Zalālis					
■ Years -■- Target (Years)					

2018/19									
Target	Value	Status							
0									

Performance indicator M1.4 Bed & Breakfast accommodation for home	eless people						
The indicator is intended to measure the savings generated by the reduction	Is year-end target likely to be achieved?		Live from	Scrutiny			
in the cost of Bed & Breakfast (B&B) accommodation for homeless people when accommodated in pods (temporary modular accommodation).	Not applicable		2018	CSC			
Manager	Good performance	Corporate or Partnership	indicator	Annual trend			
Housing and Property Services Director	Aim to Minimise	Corporate		?			
Trend chart	Comments						
	Q3 - This indicator will now be reported from 2019/20 onwards.						
	Corrective action						

Q1 2018/19				Q2 2018/19			Q3 2018/19			Q4 2018/19	
Target	Value	Status	Target	Value	Status	Target	Value	Status	Target	Value	Status
£0			£0			£0			£0		

Aim 2 - Adults and children are supported in times of need Stronger communities Specification 2018/19 Corporate Plan 2018-2023 Benefits realisation Corporate objectives Operational objectives Performance indicators Benefits Key benefits Drivers 2.1.1 Develop our M2.1 Number of B2.1 Improved 2.1 Safeguarding D3 Protecting approach to safeguarding and supporting safeguarding people from safeguarding concerns interventions people in abuse or neglect vulnerable situations 2.1.2 Transition of M2.2 Number of B2.2 Reduced new claims to days to process Housing Benefits benefits claims Universal Credit claimants UNDER REVIEW RES005 M2.3 Compliance 2.1.3 Ensure K1 Improved applicant checks on Housing customer value compliance Benefit and Council Tax Support Benefit

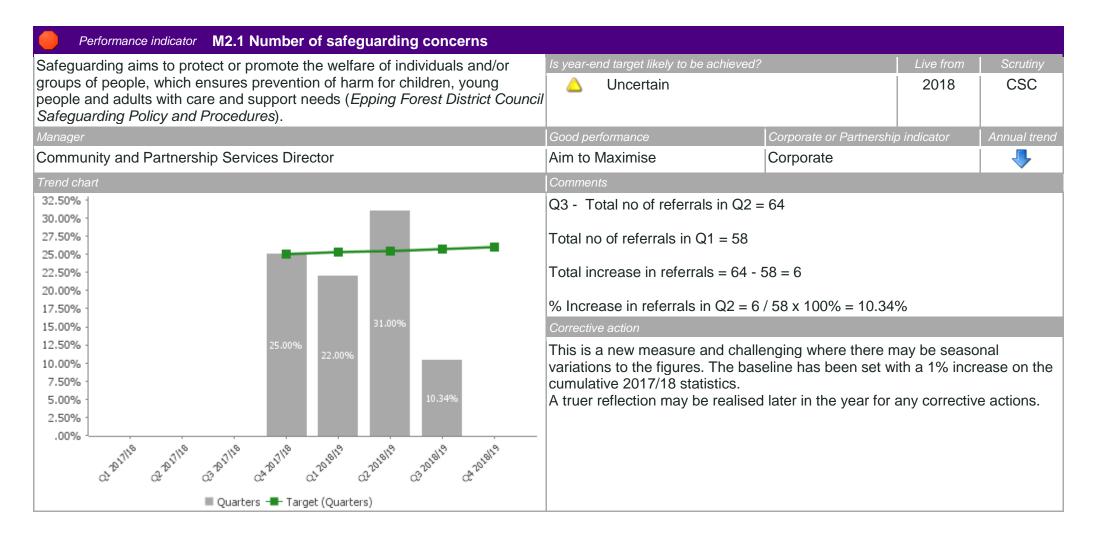
To protect people in vulnerable situations from abuse and neglect, and progressively remove the barriers which prevent people from accessing the help and support they need.

Corporate objective 2.1 Safeguarding and supporting people in vulnerable situations

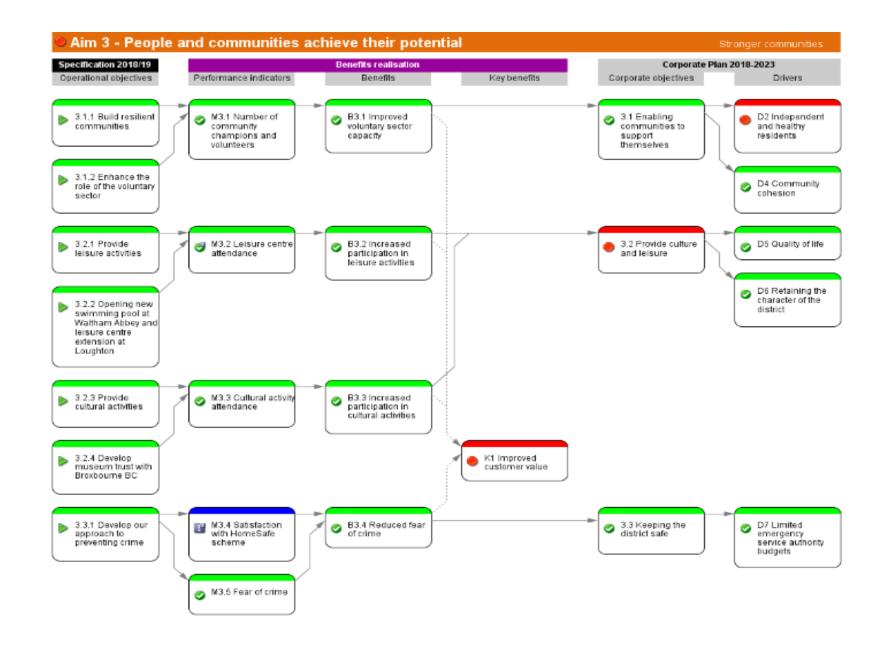


Protecting people in vulnerable situations from abuse and neglect through a well trained workforce and by challenging the barriers that prevent people from accessing the help and support they need.

Oį	Operational objective 2.1.1 Develop our approach to safeguarding										
RAG	Description	Progress	Due date	Expected outcome	Scrutiny	Manager					
	Develop our approach to safeguarding 75% 31-Mar-2019 Action On Target CSC Community and Partnership Services Director										
	Q3 - A meeting has been arranged between a Senior mental health practitioner and Safeguarding Lead for NELFT in January, at EFDC to discusse we can access mental health services swiftly when supporting Epping Forest residents										
	Q2 - A large amount of safeguarding cases identified at EFDC involve mental health issues, we are attempting to identify improved referral pathways into the different mental health teams across the County to help support our residents to assist them getting the help and support they need earlier.										
	Q1 - The new Safeguarding Awareness e-learning course is now available on i-train and is mandatory for all EFDC staff this is to be completed by the 1 st October. The Safeguarding Team are currently piloting the face-to-face Enhanced course for all frontline/call centre staff and hope to roll this out from September onwards.										



Q1 2018/19				Q2 2018/19			Q3 2018/19		Q4 2018/19		
Target	Value	Status	Target	Value	Status	Target	Value	Status	Target	Value	Status
25.25%	22.00%		25.50%	31.00%		25.75%	10.34%		26.00%		



Aim 3 People and communities achieve their potential

Stronger communities

To enable communities to support themselves through the further development of partnership working with Town and Parish Councils and Voluntary Action Epping Forest, as well as provide opportunities for residents to participate in cultural and leisure activities which celebrate the character and heritage of the District. And finally, to prevent crime and ensure our residents feel safer through partnership working with Essex Police.

Corporate objective 3.1 Enabling communities to support themselves

Developing partnership working with the voluntary sector to help build community capacity and resilience across the district, enabling communities to support themselves.

Ор	perational objective 3.1.1 Build resilient communities									
RAG	Description	Progress	Due date	Expected outcome	Scrutiny	Manager				
	Build resilient communities	75%	31-Mar-2019	Action On Target	CSC	Community and Partnership Services Director				
	Q3 - 235 older residents attended four Stay Well this Winter events across the Epping Forest District. The events are a multi–agency approach to delivering core health, safety and wellbeing messages to the older community over the winter months in the Epping Forest District. Buckhurst Hill Social Isolation Project – a multi-agency door knocking exercise and community event were delivered in Buckhurst Hill as part of the process to understand and reduce levels of social isolation in Buckhurst Hill. As a result, EFDC have taken the lead with developing many activities and initiatives which will include raising awareness of the Active Living project, which targets inactive people, a new strength and balance exercise class, day time adult workshops, identifying a local community champion and the development working with the Monkhams Public House to start a crochet club.									
	Q2 - A Buckhurst Hill Social Isolation Pilot Project Report is being produced with key findings, recommendations, lessons learnt and next steps. A number of initiatives have been identified to be developed in Buckhurst Hill to help reduce social isolation which will be implemented in Quarter 3. An Essex wide social isolation and loneliness working group has been set up to develop further initiatives to tackle social isolation and loneliness and EFDC will play an active role within this group. Recruitment of community champions has begun and is on track to meet the target of 6 initial community champions. An induction and training will be delivered to the first cohort of community champions in quarter 3.									
	Q1 – The Community, Health & Wellbeing Team, in partnership with the County Fire & Rescue Service and Public Health has undertaken a pill undertaken and a community event will be facilitated in Q2. Intelligence identified. A Community Champions Project has been launched and the	ot neighb e gathere	ourhood project in ed will be used to d	Buckhurst Hill. A do determine a partnersl	or knock	king exercise was				

C	Operational objective 3.1.2 Enhance the role of the voluntary sector									
RAG Description		Progress	Due date	Expected outcome	Scrutiny	Manager				
	Enhance the role of the voluntary sector	75%	31-Mar-2019	Action On Target	CSC	Community and Partnership Services Director				
	Q3 - Objective relating to Year 3 of the current Grant Aid SLA with VA	AEF has b	een agreed and si	igned by Chair of Tru	ustees.					
	Q2 - Objective relating to Year 3 of the current Grant Aid SLA with VAEF have been agreed in line ECC's pan-Essex targets for CVS's and that the Sl Objectives will be signed shortly.									
	Q1 – Objective relating to Year 3 of the current Grant Aid SLA with VAEF are in the process of being agreed in line ECC's pan-Essex targets for CVS's.									

Corporate objective 3.2 Providing culture and leisure

Residents of all ages and backgrounds enjoy opportunities to participate in cultural and leisure activities which celebrate the rural character and heritage of our district.

C	Operational objective 3.2.3 Provide cultural activities									
RAG	Description	Progress	Due date	Expected outcome	Scrutiny	Manager				
	Provide cultural activities 75% 31-Mar-2019 Action On Target CSC Museum, Heritage & Culture Manager (CHC01)									
	Q3 - Users in person: 9698. Total usage: 178417. The figures show an increase on the previous year's figures Oct-Dec 17/18 Users in person: 5412 Total usage: 164581									
Q2 - Total users 157308 (cumulative 287425). Users in person 11176 (cumulative 19902). Both these figures represent an increase on the 20′ usage figures of 91866/7325 for this period.										
	Q1 - total users for cultural activities during q1 is 130117, where 8726 attended in person									

С	Operational objective 3.2.4 Develop museum trust with Broxbourne BC										
RAG	Description	Progress	Due date	Expected outcome	Scrutiny	Manager					
	Develop museum trust with Broxbourne BC	75%	31-Mar-2019	Action On Target		Museum, Heritage & Culture Manager (CHC01)					
	Q3 - The trust has met 5 times, the trust is registered with Companies House but still awaiting registration with the Charity Commission. Following the initial delay caused by internal issues within the charity commission a case officer has now been appointed the application for registration is now being reviewed. There are currently two trustee vacancies.										
	Q2 - All trustees appointed, trust has met four times, the trust is registered with Companies House registration with the Charity Commission is now proceeding with a case officer allocated. While the 13th October launch has been postponed. The trust is working on a joint bid with MHC for project funding to the HLF										
	Q1 - All trustees appointed, trust has met four times, the trust is registered with Companies House but still awaiting registration with the Charity Commission. Trustees supported MHC with its first Crowd funding campaign and has outlined its initial fundraising priorities. A formal launch of the trust will take place on the 13 th October.										

Proje	Projects & programmes P008 Museum Development Trust								
RAG D	escription	Progress	Due date	Stage	Scrutiny	Manager			
Lo	o establish a Development Trust for the Epping Forest and owewood Museum services, involving the securing of additional acome for activities, exhibitions and events, as well as providing portunities for the greater inclusion of minority groups.	98%	31-Oct-2018	Implement	CSC	Community and Partnership Services Director			

Corporate objective 3.3 Keeping the district safe

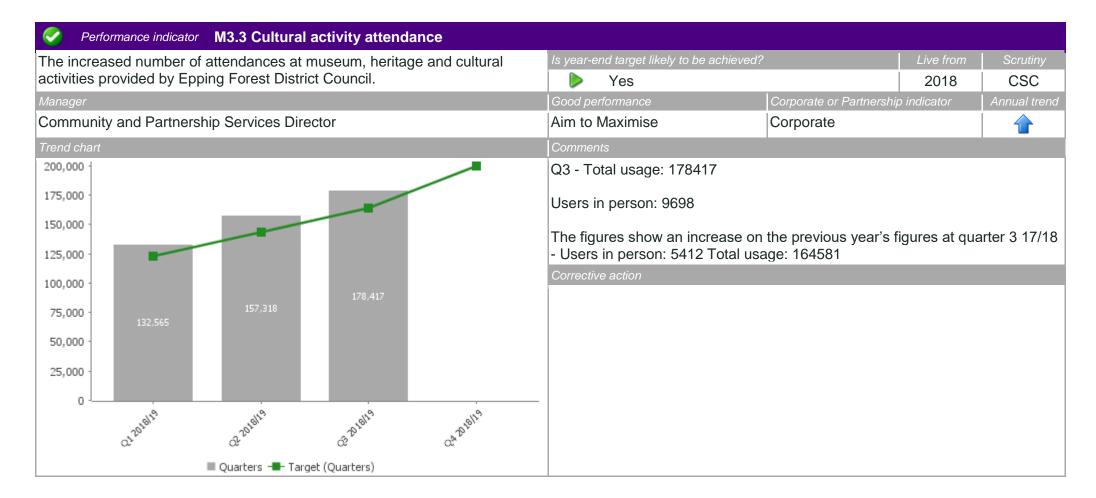
Working in partnership with Essex Police to prevent crime and ensure our residents feel safe in the community.

С	Operational objective 3.3.1 Develop our approach to preventing crime								
RAG Description Progress Due date Expected outcome Scrutiny Mana									
	Develop our approach to preventing crime 75% 31-Mar-2019 Action On Target CSC Safer Communities Manager (CSC01)								
	Q3 - Following on from Operation Rose EFDC Community Safety Hub Police Officers are working with neighbouring Met Police Officers to deliver 5 Criminal Behaviour Orders (CBOs) on nominals identified in the operation resident in Epping Forest. Met Police are pursuing 9 CBOs on their respecting nominals.								
	Q2 - The Hub is now working at full capacity, with a daily call conference facility which enables the co-located Community Safety and Police Officers react to rapidly emerging issues. Fortnightly district tasking is held on a Tuesday where tasking priorities and requests are agreed for the next two weeks. Tasking includes Officers from CID, Integrated Offender Management and Intelligence Teams to provide an accurate assessment of crime across the district. Over the first three months we have received 20 tasking requests, 19 of which were accepted. The CS officers have also carried of 32 self-generated cases and supported EFDC staff carrying out their functions on 16 occasions.								
	Q1 - The Epping Forest Community Safety Hub will be officially launched on 20 th July within the Civic Offices in Epping. Three full time police officers a sergeant and two PC's work from the Civic offices using a marked police vehicle. They are working in collaboration with the Community Safety Team a an integrated Community Safety Hub. The officers work activities are directed by tasking requests and must relate to priorities of the Police and Crime Plan or the Community Safety Partnership priorities for the district.								

Projects & programmes P181 EFDC Community Safety Hub							
RAG Description Progress Due date Stage Scrutiny Manager							
To create a new Community Safety Hub at the Civic Offices to tackle the rising incidents of crime and anti-social behaviour within the District involving the hosting of 3 Essex Police Officers, the refurbishing of the Community Safety Team Office and the commissioning of Parkguard Security to undertake targeted patrolling.	66%	30-Jun-2021	Prototype		Safer Communities Manager (CSC01)		

Performance indicator M3.1 Number of Community Champions and The aim of this indicator is to measure the increase in the number of	Is year-end target likely to be a	chieved?	Live from	Scrutiny
community leaders and volunteers in the Epping Forest District. Volunteer is of importance in community terms, as it helps to create more resilient, vibrant and self-supporting communities.				
Manager	Good performance	Corporate or Partnersl	nip indicator	Annual trend
Community and Partnership Services Director Community, Health & Wellbeing Manager (CHW01)	Aim to Maximise	Corporate		•
Trend chart	Comments			
150 - 125 - 100 - 75 - 126 - 1	District. 12 Community Cl	placed within organisations hampions have been recrui ementia Awareness and Ma	ted and unde	rtaking
■ Quarters Target (Quarters)				

	Q1 2018/19			Q2 2018/19			Q3 2018/19			Q4 2018/19	
Target	Value	Status									
35	23		73	82		109	126		145		



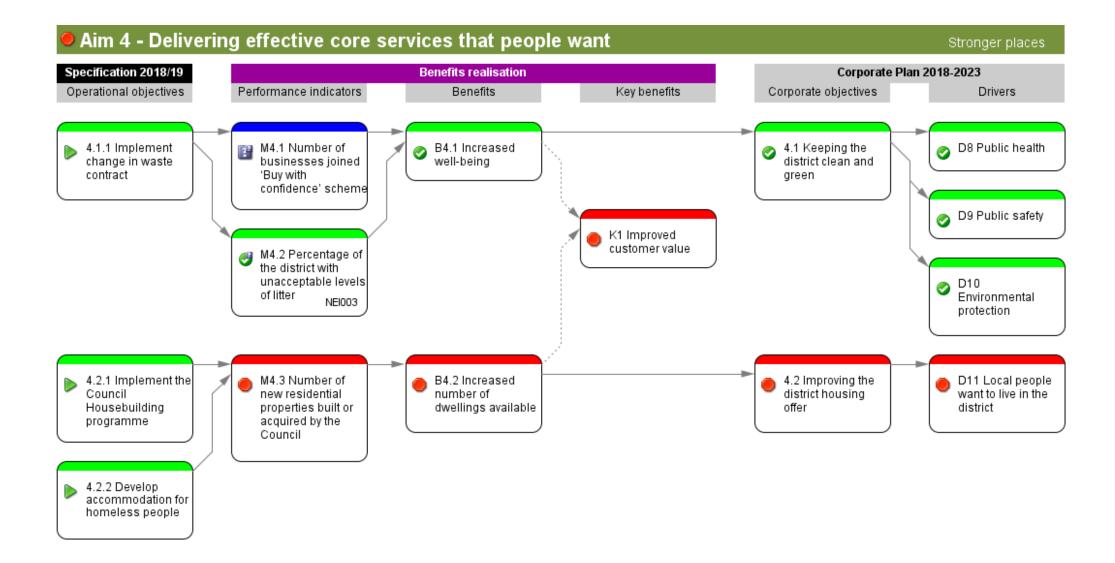
	Q1 2018/19			Q2 2018/19			Q3 2018/19			Q4 2018/19	
Target	Value	Status									
122,667	132,565		143,567	157,318		164,466	178,417		200,000		

Performance indicator M3.4 Satisfaction with HomeSafe scheme				
This indicator relates to the satisfaction levels of the HomeSafe scheme which	Is year-end target likely to be achieved?	'	Live from	Scrutiny
was reviewed in 2017/18. Baseline data is to be collected in 2018/19 to allow	Not applicable		2019	CSC
for a target to be set from 2019/20 onwards. The intended measure is to be an increase in the satisfaction levels.				
Manager	Good performance	Corporate or Partnership ii	ndicator	Annual trend
Community and Partnership Services Director	Aim to Minimise	Partnership		?
Trend chart	Comments			
0.05%	Q3 - The indicator is for 2019/20	onwards and therefore	e a baseline	e will be
0.04% -	collected for 2018/19			
0.04% -	Corrective action			
0.04% -				
0.03% -				
0.03% -				
0.02% -				
0.01% -				
0.01% -				
0.01% -				
0.00%				
Delle				
■ Years -— Annual				

2018/19							
Target	Value	Status					

Performance indicator M3.5 Fear of crime				
This indicator relates to the reduced fear of crime within the Epping Forest Dstrict year-on-year. It is informed by the 'Public Views and Experience of Policing and Criminal Justice in Essex' annual survey (Essex Police).	Is year-end target likely to be achieved Not applicable	?	Live from 2018	Scrutiny CSC
Manager	Good performance	Corporate or Partnership i	indicator	Annual trend
Community and Partnership Services Director	Aim to Minimise	Partnership		?
Trend chart	Comments			
35.00% - 30.00% - 25.00% - 20.00% - 15.00% - 10.00% - 5.00% -	Q3 - Please note this is an annu Corrective action	ual indicator		
2017 INS				
■ Years -■- Target (Years)				

2018/19							
Target	Value	Status					
36.00%							



Aim 4 Delivering effective core services that people want

Stronger places

To strive for a cleaner, greener and attractive District where people feel proud to live and work, as well as to ensure the District has homes and neighbourhoods which accommodate the needs of those who wish to live in the District – including homeless people.

Corporate objective 4.2 Improving the district housing offer



Epping Forest will be a district that has homes and neighbourhoods that are safe, decent and attractive and that can accommodate the needs of those who want to live in the district including homeless people.

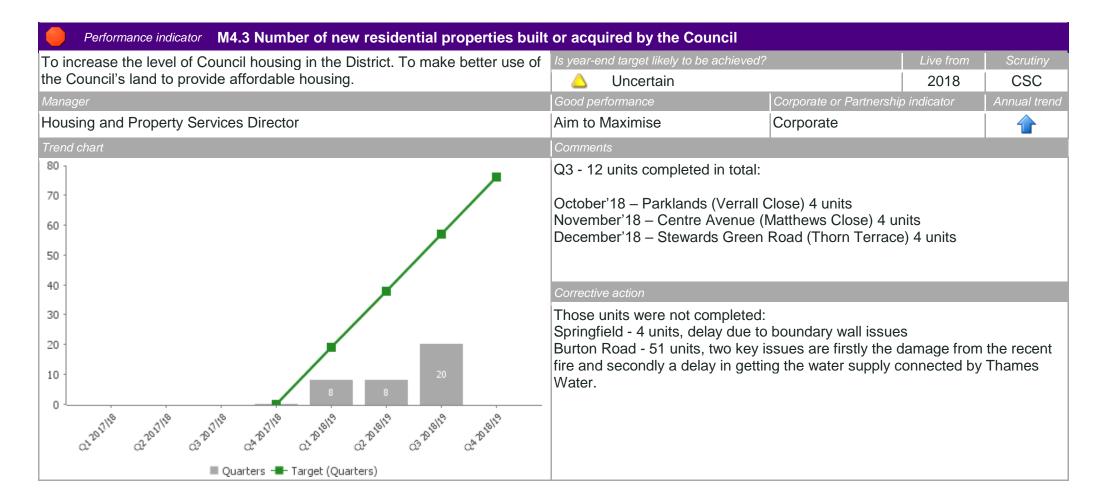
RAG Description	Progress	Due date	Expected outcome	Scrutiny	Manager					
Implement the Council Housebuilding p	Implement the Council Housebuilding programme 75% 31-Mar-2019 Action Under CSC Housing and Property Control Services Director									
 Q3 - 12 units were completed this quart Terrace) 4 units. Those units were not completed: Springfield due to boundary walls issu Burton Road - two key issues are first 	es	·	·		`					
Q2 - No handovers were completed in Quarter 2 due to the ongoing contamination and drainage issues. An initial mobilisation workshop was held for the new members of the Framework Alliance during this period.										
the new members of the Framework Alliance during this period. Q1 – Ph 2 (Burton Rd, Loughton) is due to complete in Dec. 2018. 5 of the 34 homes on 2 sites in Ph 3 are completed, with the remaining 29 hor for completion on 5 sites between Jul. 2018 and Aug. 2019 – although issues have arisen at two of the sites that will now delay their completion. newly-appointed consultants and contractors for Ph 4-6 are working collaboratively on an appropriate prog. of works and will price in due course.										

	Projects & programmes P120 Council Housebuilding Programme								
RAC	G Description	Progress	Due date	Stage	Scrutiny	Manager			
	To undertake a phased housebuilding programme within the District, using the '1-4-1' right-to-buy receipts and underutilised Councilowned land, to provide further social housing within the District for	57%	12-Dec-2020	Implement		Housing and Property Services Director			

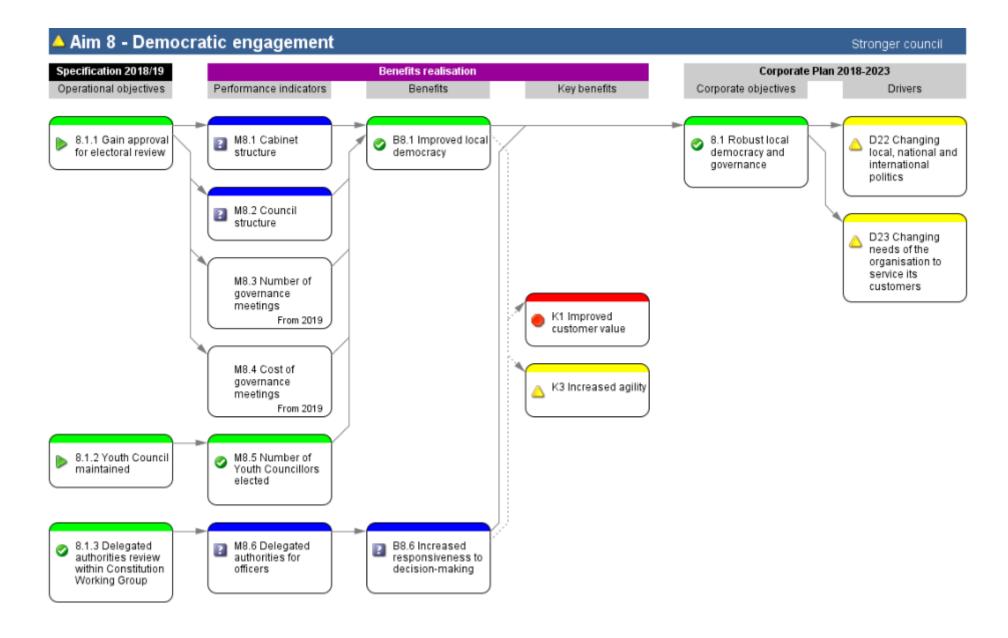
use by applicants on the Council's Housing Register, and involving the purchase of properties on the open market, as well as the purchase of affordable housing provided by developers under Section 106 Legal Agreements.					
--	--	--	--	--	--

Operational objective 4.2.2 Develop accommodation for homeless people								
RAG Description	G Description Progress Due date Expected outcome Scrutiny Manager							
Develop accommodation for homeless people 75% 31-Mar-2019 Action On Target CSC Housing and Proper Services Director					Housing and Property Services Director			
the UXO report	Q3 - Contractor possession date moved to 17th December due to concerns raised about unexploded bombs. This was classed as Low/Medium risk in the UXO report however at a late stage further investigations were needed due to the requirement to dig to 2 metres deep for foundations. Completion due for 1st March 2019							
looking at an es	Q2 - ECD Architects went to tender to appoint the approved contractor for construction of the homeless pods to be situated at Norway House. We are looking at an estimated completion date of January 2019. In addition to extra security measures the hostel management team and members of the Housing Options team will be attending a Managing Conflict, Aggression and Lone working training course, tailored to meet their specific needs in the New Year.							
	ct for the supply and erection of the 3 modular units to scurrently out to tender. Completion for the project is		•		way Hou	use, North Weald (plus a		

Projec	Projects & programmes P151 Homeless PODs							
RAG Des	escription	Progress	Due date	Stage	Scrutiny	Manager		
low pla acc No	p provide temporary accommodation for homeless households at a wer cost than either traditional built, permanent accommodation or acing such households in expensive bed and breakfast accommodation. The pilot scheme will assemble three pods at broway House to accommodate six single, vulnerable, homeless ersons.	55%	31-Jul-2019	Initiation	CSC	Senior Project Manager (Housing)		



	Q1 2018/19			Q2 2018/19			Q3 2018/19			Q4 2018/19	
Target	Value	Status									
19	8		38	8		57	20		76		





Aim 8 Democratic engagement

Stronger council

To ensure our decision making processes are ready for the forthcoming changes at local, national and international level, and promote voter registration to give local residents a voice.

Corporate objective 8.1 Robust local democracy and governance



The political landscape is going through changes at a Local, National and International level. Our decision making must be ready for these future developments.

Operational objective 8.1.2 Youth Council maintained								
RAG	Description	Progress	Due date	Expected outcome	Scrutiny	Manager		
	outh Council maintained 75% 31-Mar-2019 Action On Target CSC Community and Partnership Servi Director					Partnership Services		
	Q3 - Youth Council numbers are maintained at 25. The Youth Councillors represent the views of young people across the district. Epping Forest Youncil have recently completed their Drugs Awareness project and are now developing their next project. The EFLC projects are developed in recognition of the concerns facing people in the district – projects developed by young people, for young people.							
	Q2 - Maintained. The Epping Forest Youth Council for 2018-20 is made up of 25 young people. 22 represent Braeside Independent School, Chigwell School, Davenant Foundation School, Debden Park High School, Epping St Johns School, The Ongar Academy, Roding Valley High School and West Hatch High School. In addition., there are 3 young people who reside in the district but go to school outside of the area and are represented on the Council as independents							

Performance indicator M8.5 Number of Youth Councillors elected						
This indicator measures performance against the Council's objective to	Is year-end target likely to be achieved?	Live from	Scrutiny			
support young people to develop skills to maximise their employment potential.	Yes		2018	CSC		
Manager	Good performance	Corporate or Partnership	indicator	Annual trend		
Community and Partnership Services Director	Aim to Maximise	Corporate				
Trend chart	Comments					
	Q3 - Please note this is an annual indicator					
	Corrective action					

2018/19							
Target	Value	Status					
25							